1 January 2019

Dear Sir/Madam,

I, the undersigned, hereby grant my daughter-in-law **LILY A. CRUZ** (ID No. XX12345) permission to act as my representative with regard to the collection of my passport.

Any and all acts carried out by Ms. Cruz on my behalf on 5-8 January 2019 shall have the same effect as acts of my own.

I have also attached the claim slip, receipt, and a copy of the my UMID/Driver’s License with signature for your reference.

If you have any inquiry or concern, you may contact me at 0917XXX1234.

Thank you so much.

Sincerely,

EMILIA C. ARDIENTE

Mother-in-law