

01 March 2020

The Honorable Consul  
Embassy of the Republic of Korea  
McKinley Town Center, 122 Upper McKinley Rd,  
Fort Bonifacio, Taguig, 1634 Metro Manila

Dear Sir/Madam:

Good day!

I would like to apply for a Korean Tourist Visa for myself, **IVY AGUAS**, and for my niece, **LILY CRUZ**, to cover our intention to travel to your state from April 1 to 6, 2020.

We will be visiting Seoul. The main purpose of our travel is tourism. I have been working as a Marketing Manager at Ardiente Foods for over five years now. I have also traveled to Japan, Thailand, Singapore and Hong Kong in the past. I returned to the Philippines after every trip, and I have NEVER overstayed a visa.

This trip is my graduation gift to my niece who just recently completed High School education. She is a big fan of K-Pop, and it would be a dream come true for her to watch BTS in concert. I am also planning to take her to Nami Island and Everland.

I am submitting a notarized Affidavit of Support, stating that I will be shouldering all her expenses, as well as my, my niece's and my brother's (her father's) birth certificates as proof of our relationship.

My ITR (tax document) for this year has not yet been released by my employer, so I am providing a copy of my last year's ITR, a Certificate of Employment, and copies of my pay slips this year instead. I am also attaching statements for my two bank accounts: a payroll account, where I receive my salary; and a savings account, where I keep my life savings.

We trust that you will find everything in order and remain at your disposal for any further information you may need.

Thank you so much. Hoping for a favorable response.

Sincerely,

**Ivy Aguas**  
Email Address  
+63 Mobile Number